ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES

January 08, 2024 at 6:00 PM

Assembly Chambers/Zoom Webinar

https://juneau.zoom.us/j/95241164899 or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

Chair Smith called the Assembly Human Resources Committee to order at 6:01 p.m.

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Members Present: Chair Greg Smith, Wade Bryson, ‘Wáahlaal Gídaag (via Zoom) and Ella Adkison

Members Absent: None

Staff/Others Present: Municipal Clerk Beth McEwen, Deputy Clerk Andi Hirsh, City Manager Katie Koester, and Assistant City Attorney Sherri Layne

D. APPROVAL OF AGENDA

Ms. Adkison requested JCOA appointments and SRRC appointments flip so the JCOA appointments become the last agenda topic item. ***Hearing no objections, agenda approved as amended.***

E. APPROVAL OF MINUTES

Minutes approved as presented.

1. December 14, 2023 Full Assembly as HRC Meeting Minutes - Draft

F. AGENDA TOPICS

2. DRAFT Resolution 3051 re: Alaska Beverage Control (ABC) Board petition for additional Restaurant Eating Place Licenses

Your packet contains a memo and draft Resolution 3051 from City Manager Katie Koester and Assistant Attorney Sherri Layne regarding the question of whether or not CBJ wishes to petition the ABC Board to allow for additional Restaurant Eating Place Licenses (REPLs) within the City and Borough of Juneau. If the committee is supportive of requesting additional REPLs, it should:

• Decide how many to request and amend lines 10, 45 and 59 of Resolution 3051 accordingly.

• Recommend Resolution 3051, as amended, for introduction to the Assembly.

See links under Standing Committee Topics for more information.

City Manager Koester reported she had spoken with Alcohol Marijuana Control Office (AMCO) staff and AMCO has granted Valdez 10 additional REPL’s and Wasilla 20 additional REPL’s. Valdez has issued one new license and Wasilla has issued two new licenses since receiving approval from AMCO and received no public opposition. AMCO staff wanted to remind the Assembly that AMCO publicly notices board hearings where a community’s request for additional REPL’s will be considered.

AMCO Received 3/20/2025

The committee discussed what was a good number to request to allow for potential restaurants trying to get started and to alleviate the need to make this request to AMCO again in the next two years. Chair Smith noted that in doing some research cross-referencing current restaurants and alcohol licenses there are roughly 20 restaurants without an REPL. Chair Smith requested Manager's and Clerk staff do some additional outreach to current REPL holders and he planned on possible outreach to those restaurants without an REPL.

MOTION: by Mr. Bryson to forward Resolution 3051 to the full Assembly with the number 20 (twenty) filled in for lines 10, 45 and 59 of the resolution and asked for unanimous consent. ***Hearing no objection, motion passed***.

3. Board of Equalization (BOE) Appointments

Per Ordinance 2022-21(b) The Board of Equalization shall comprise a pool of no fewer than five, and up to nine, members, not Assemblymembers, appointed by the Assembly. The board shall hear appeals in panels consisting of three members and shall be appointed on the basis of their general business expertise and knowledge or experience with quasi-judicial proceedings. General business expertise may include, but is not limited to, real and personal property appraisal, the real estate market, the personal property market, and other similar fields. Terms of office shall be for three years and shall be staggered so that approximately one-third of the terms shall expire each year. No member of the board of equalization who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered. Compensation for members shall be $100.00 per meeting. Board members may decline compensation by providing written notice to the municipal clerk.

All four (4) incumbents have applied for reappointment as well as new applicants for the currently vacant seats.

MOTION: by Mr. Bryson to forward to the full Assembly for approval, reappointments to the Board of Equalization of Kenny Solomon-Gross to a term beginning immediately and ending December 31, 2025, as well as David Epstein, Gary Sonnenberg and Raymond 'Thor' Williams all to full terms beginning immediately and ending December 31, 2026 and ask for unanimous consent. ***Hearing no objection, motion passed.***

MOTION: by Mr. Bryson to forward to the full Assembly for approval the appointments of Wayne Coogan and Andrew Miller to the Board of Equalization for terms beginning immediately and ending December 31, 2024; and the appointments of Benjamin Durrant and Douglas Salik to the Board of Equalization for terms beginning immediately and ending December 31, 2025 and asked for unanimous consent. ***Hearing no objection, motion passed.***

CLERK NOTE: *Andrew Miller notified the Clerk's Office that he was possibly relocating and no longer available. If that didn't happen, he would look at reapplying for the Board of Equalization in the Spring.*

4. Building Code Advisory Committee (BCAC) Appointment

Per Resolutions 1116 and 1130; the Building Code Advisory Committee (BCAC) is a five-member committee with staggered 3-year terms. Committee members, to the extent possible, shall represent the following fields: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers and Contractors. **There are currently two seats up for renewal with a term beginning immediately and ending November 30, 2026.** The incumbent has applied for reappointment, no other applicants have applied for the currently vacant seat.

MOTION: by Ms. Adkison to forward to the full Assembly for approval, the reappointment of Armando Deguzman to the Building Code Advisory Committee for a term beginning immediately and ending November 30, 2026, and asked for unanimous consent. ***Hearing no objection, motion passed.***

AMCO Received 3/20/2025

5. Historic Resources Advisory Committee (HRAC) Appointments

Per CBJ Code 49.10.410 The Historic Resources Advisory Committee consists of nine members appointed by the Assembly. Members shall be appointed for a term of three years. The Assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers, and the public.

There are two (2) vacant seats with terms beginning immediately and ending June 30, 2026. The Clerk's Office has received three applications for the vacant seats.

MOTION: by Mr. Bryson to forward to the full Assembly for approval the appointments of Jerrick Hope-Lang and Steve Winker to the Historic Resources Advisory Committee for terms beginning immediately and ending June 30, 2026 and asked for unanimous consent. ***Hearing no objection, motion passed***.

6. Juneau Commission on Aging (JCOA) Appointments

Per Resolution 2944; the JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered **two-year terms**. The assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

There are currently three (3) 65+ seats and two (2) general public seats all with terms running January 1, 2024 through December 31, 2025.

MOTION: Mr. Bryson to forward to the full Assembly for approval, the reappointment of Linda Kruger and Emily Kane to the Juneau Commission on Aging Public/65+ Seats and the reappointment of Ann Stepetin and the appointment of Kimberly Adkison to the Juneau Commission on Aging General Public Seats, all for terms beginning immediately and ending December 31, 2025, and asked for unanimous consent. ***Hearing no objection, motion passed***.

7. Systemic Racism Review Committee (SRRC) Appointment

Per Ordinance 2023-20b, the Systemic Racism Review Committee is a seven-member committee appointed by the Assembly. Members shall be selected to provide the most balanced representation possible. Members shall have experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices.

There is currently one vacant seat on the SRRC up for action with a term beginning immediately and ending June 30, 2025. The Clerk's office has received applications and question responses from two individuals as found in your packets.

MOTION: by Mr. Bryson to forward to the full Assembly for approval the appointment of John Drips to the Systemic Racism Review Committee for a term beginning immediately and ending June 30, 2025, and asked for unanimous consent. ***Hearing no objection, motion passed***.

G. STAFF REPORTS

None

H. STANDING COMMITTIEE TOPICS - ***for discussion as meeting time allows***

8. Review of Empowered Boards Advanced Interview Questions & CBJ Board Application

AMCO Received 3/20/2025

The committee reviewed the material in the packet. 'Wáahlaal Gídaag recommended that questions should be culturally equitable and phrased more as scenario questions. She noted in Yupik culture it is taboo to speak of oneself. The committee will discuss updating the questions at the next HRC meeting.

9. Continued Committee Discussion on State of AK Title 4 Rewrite - Changes Effective January 1, 2024

SOA/Alcohol & Marijuana Control Office (AMCO) Title 4 Rewrites can be found at: https://www.commerce.alaska.gov/web/amco/Title4Rewrite.aspx

SOA/AMCO website as a resource https://www.commerce.alaska.gov/web/amco/OtherAlcoholResources.aspx

Discussion around the topic of Title 4 rewrites took place under the agenda topic: Resolution 3051.

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS - *None*

J. NEXT MEETING DATE

February 5, 2024 at 6pm, Assembly Chambers/Zoom Webinar

K. SUPPLEMENTAL MATERIALS - *None*

L. ADJOURNMENT

There being no business to come before the committee, meeting adjourned at 6:37 p.m.

AMCO Received 3/20/2025